

PRESENTATION EVALUATION FORM

Your Name: Steven Totten

Presenting Group's Name: RU Coding

Directions:

Circle your score for each category. Provide General comments along the margin or at the bottom of the page.

1. INTRODUCTION (10 pts):

Introduction: Is the introduction precise and informative?

0	1	2	3	4	5
Not Effective			Good		Excellent

Overview Slide: Did the overview slide(s) adequately convey what presentation will cover?

0	1	2	3	4	5
Not Effective			Good		Excellent

2. FORMAT/BODY/MAIN (15 pts):

Design/layout: Did they use a creative and original template? Did they use pictures/graphics?

0	1	2	3	4	5
Not Effective			Good		Excellent

Material: Was the information valid, relevant, and/or interesting?

0	1	2	3	4	5
Not Effective			Good		Excellent

Organization of presentation: Was there a definite opening/body/conclusion?

0	1	2	3	4	5
Not Effective			Good		Excellent

3. DELIVERY (35 pts):

Did they use good eye-contact with audience and not read from the slide?

0	1	2	3	4	5
Not Effective			Good		Excellent

Did not use a lot of extra notes (NOT EFFECTIVE), but instead memorized material (EXCELLENT).

0	1	2	3	4	5
Not Effective			Good		Excellent

Was there adequate projection of voices, pronunciation, and clear, audible communication?

0	1	2	3	4	5
Not Effective			Good		Excellent

Did they present to slow or too fast (NOT EFFECTIVE) or was there a good pace/speed(EXCELLENT)?

0	1	2	3	4	5
Not Effective			Good		Excellent

Did the presentation reflect adequate preparation and professionalism?

0	1	2	3	4	5
Not Effective			Good		Excellent

Were there too many nervous, distracting habits (umm's , ah's etc.) (NOT EFFECTIVE)?

0	1	2	3	4	5
Not Effective			Good		Excellent

Were they dressed too casual (NOT EFFECTIVE), average (GOOD), or professional (EXCELLENT)?

0	1	2	3	4	5
Not Effective			Good		Excellent

4. CONCLUSION/ ANALYSIS (10pts):

Was there Effectiveness of ending and concluding thoughts?

0	1	2	3	4	5
Not Effective			Good		Excellent

Was there response to questions?

0	1	2	3	4	5
Not Effective			Good		Excellent

LENGTH: way under time or over time (NOT EFFECTIVE) within time (GOOD/EXCELLENT)

0	1	2	3	4	5
Not Effective			Good		Excellent

5. TEAM PARTICIPATION/INVOLVEMENT (10pts):

0	1	2	3	4	5
Inadequate			Sufficient		Excellent

6. *PROJECT CONTENT (10pts): quality and coverage*

0	1	2	3	4	5
Inadequate			Sufficient		Excellent

GENERAL COMMENTS AND FEEDBACK: